Agenda Item 12



Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to: Overview and Scrutiny Management Board

Date: **25 August 2022**

Subject: Overview and Scrutiny Management Board Work Programme

Summary:

This item informs the Board of its current work programme for 2022/23.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2022/23, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report			
Appendix A	Appendix A Overview and Scrutiny Management Board – Work Programme		
Appendix B Forward Plan of Decisions			

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

	25 August 2022			
	Item	Contributor	Purpose	
1.	Corporate Plan Success Framework 2022/23 – Quarter 1	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 6 September 2022)	
2.	People Management Update - Quarter 1	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny	
3.	Revenue Budget Monitoring Report 2022/23 – Quarter 1	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 September 2022)	
4.	Capital Budget Monitoring Report 2022/23 – Quarter 1 to 30 June 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 September 2022)	
5.	Overview and Scrutiny Work Programmes • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny	

29 September 2022			
	Item	Contributor	Purpose
1.	Insurance Strategy	Mandy Knowlton-Rayner, Insurance and Risk Lead	Pre-Decision Scrutiny (Leader Decision between 3 – 7 October 2022)
2.	 Update on IMT Services IMT Service Plan Serco Contract Performance Project Portfolio 	John Wickens, Assistant Director - IMT and Enterprise Architecture Paul Elverstone, Lead IT Contract & Vendor Relationship Officer Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
3.	Treasury Management Annual Report 2021/22	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
4.	Treasury Management Performance 2022/23 - Quarter 1 to 30 June 2022	Karen Tonge, Treasury Manager	Performance Scrutiny
5.	Scrutiny Review – Findings and Action Plan	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny
6.	Overview and Scrutiny Work Programmes Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

27 October 2022			
	Item	Contributor	Purpose
1.	Transformation Programme Update (with focussed overview on the Children in Care project)	Clare Rowley, Head of Transformation Tara Jones, Head of Service – Children in Care Transformation Janice Spencer, Assistant Director – Children's Safeguarding Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
2.	Establishment of the Legal Services Company – Progress Report	David Coleman, Chief Legal Officer	Performance Scrutiny
3.	Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director - Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
4.	Health and Safety Annual Report 2021/22	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny
5.	Overview and Scrutiny Work Programmes Environment and Economy Scrutiny Committee Highways and Transport Scrutiny Committee	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

24 November 2022			
	Item	Contributor	Purpose
1.	Corporate Plan Success Framework 2022/23 – Quarter 2	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
2.	Draft Infrastructure Funding Statement 2021/22	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
3.	People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
4.	Revenue Budget Monitoring Report 2022/23 – Quarter 2 to 30 September 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
5.	Capital Budget Monitoring Report 2022/23 – Quarter 2 to 30 September 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
6.	Treasury Management Performance 2022/23 - Quarter 2 to 30 September 2022	Karen Tonge, Treasury Manager	Performance Scrutiny
7.	Overview and Scrutiny Work Programmes Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

15 December 2022			
	Item	Contributor	Purpose
1.	Business World ERP System Re-Design Update	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Louisa Harvey, ERP System Delivery Manager, Business World Sadie Rossington, Senior Project Officer	Performance Scrutiny
2.	 Update on IMT Services Data Services Service KPI's & Service Issues 	Sue Cline, Head of Data Services and Business Intelligence Paul Elverstone, Lead IT Contract & Vendor Relationship Officer	Performance Scrutiny
3.	Developer Contributions Scrutiny Review – Third Monitoring Update of Action Plan	Justin Brown, Assistant Director – Growth Warren Peppard, Head of Development Management	Scrutiny Review Activity
4.	Overview and Scrutiny Work Programmes Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

	26 January 2023		
	Item	Contributor	Purpose
1.	Service Revenue and Capital Budget Proposals 2023/24	Keith Noyland, Strategic Finance Lead - Communities	Budget Scrutiny (Executive decision on 7 February 2023) (Council decision on 17 February 2023)
2.	Council Budget 2023/24	Michelle Grady, Assistant Director - Finance	Budget Scrutiny (Executive decision on 7 February 2023) (Council decision on 17 February 2023)
3.	Overview and Scrutiny Work Programmes Environment and Economy Scrutiny Committee Flood and Water Management Scrutiny Committee Highways and Transport Scrutiny Committee	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Robert Reid, Chairman of Flood and Water Management Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

23 February 2023			
Item		Contributor	Purpose
1.	Corporate Plan Success Framework 2022/23 – Quarter 3	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 7 March 2023)
2.	People Management Update Quarter 3	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny

	23 February 2023		
	Item	Contributor	Purpose
3.	Revenue Budget Monitoring Report 2022/23 – Quarter 3 to 31 December 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 7 March 2023)
4.	Capital Budget Monitoring Report 2022/23 – Quarter 3 to 31 December 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 7 March 2023)
5.	Treasury Management Performance Quarter 3 to 31 December 2022	Karen Tonge, Treasury Manager	Performance Scrutiny
6.	Treasury Management Strategy Statement and Annual Investment Strategy 2023/24	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Pre-Decision Scrutiny (Executive Councillor Decision TBC)
7.	Overview and Scrutiny Work Programmes Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

	30 March 2023			
	Item	Contributor	Purpose	
		Clare Rowley, Head of Transformation		
1.	Transformation Programme Update	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny	

	30 March 2023		
	Item	Contributor	Purpose
2.	Property Services Contract Year Seven Report	Stuart Wright, Contract Manager - Corporate Property	Performance Scrutiny
3.	Update on IMT Services - User Engagement and Project Portfolio	Donna Fryer, Head of Portfolio and Resources Allison Kapethanasis, Head of Service Delivery and User Engagement	Performance Scrutiny
4.	Overview and Scrutiny Work Programmes Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

27 April 2023			
	Item	Contributor	Purpose
1.	Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director – Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
2.	Overview and Scrutiny Annual Report 2022-23	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny

	27 April 2023									
	ltem	Contributor	Purpose							
3.	Overview and Scrutiny Work Programmes • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny							

	25 May 2023									
	Item	Contributor	Purpose							
1	Developer Contributions Scrutiny Review – Fourth Monitoring Update of Action Plan	Justin Brown, Assistant Director – Growth Warren Peppard, Head of Development Management	Scrutiny Review Activity							
2	People Management Update Quarter 4	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny							
3	Overview and Scrutiny Work Programmes • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny							

	29 June 2023								
	ltem	Contributor	Purpose						
1.	Corporate Plan Success Framework 2022/23 – Quarter 4	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 4 July 2023)						
2.	Review of Financial Performance 2022/23	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 4 July 2023)						
3.	Treasury Management Annual Report 2022/23	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny						
4.	Update on IMT Service Plan and Serco Contract Performance	John Wickens, Assistant Director - IMT and Enterprise Architecture Paul Elverstone, Lead IT Contract & Vendor Relationship Officer	Performance Scrutiny						
5.	Business World ERP System Re-Design – Progress Report	Louisa Harvey, ERP System Delivery Manager, Business World Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny						
6.	Overview and Scrutiny Work Programmes Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny						

For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at Tracy.Johnson@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 01 SEPTEMBER 2022

PUBLISH DATE 1 AUGUST 2022

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
1026216	Residential Estate Expansion Programme - Children's Home Louth	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 1 Sep 2022 and 22 Sep 2022	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: Dave.pennington@lincolnshire.gov.uk	Louth North; Louth South
1025685	Re-Commissioning of Domestic Abuse Services	Open	Executive 6 Sep 2022	Public Protection and Communities Scrutiny Committee	Reports	Commercial and Procurement Manager E-mail: carl.miller@lincolnshire.gov.uk	All Divisions
1027829 New!	A52 Ingoldmells PRN and A1104 Mablethorpe Puffin Crossing Upgrade	Open	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Executive Councillor: Highways, Transport and IT Between 12 Sep 2022 and 16 Sep 2022 Between 12 Sep 2022 and 16 Sep 2022	Highways colleagues and utility companies	Reports	Senior Project Leader (Major Schemes) E-mail: steve.brooks@lincolnshire.gov.uk	Ingoldmells Rural; Mablethorpe

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
	B1225 Stainton Le Vale PRN	Open		Highway colleagues and utility companies	Reports	Senior Project Leader (Major Schemes) E-mail: steve.brooks@lincolnshire.gov.uk	Market Rasen Wolds
I027827 New!	A1031 Saltfleetby PRN	Open	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Executive Councillor: Highways, Transport and IT Between 12 Sep 2022 and 16 Sep 2022 Between 12 Sep 2022 and 16 Sep 2022	Highway colleagues and utility companies	Reports	Senior Project Leader (Major Schemes) E-mail: steve.brooks@lincolnshire.gov.uk	Saltfleet and the Cotes

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
	Education Provision Planning	Exempt	Executive Councillor: Children's Services, Community Safety and Procurement Between 12 Sep 2022 and 16 Sep 2022	Children and Young People Scrutiny Committee		Admissions and Education Provision Manager - Children's Services E-mail: matt.clayton@lincolnshire.gov.uk	All Divisions
1027865 New!	HWRC Reception Facilities Dynamic Purchasing System	Open	Executive Councillor: Waste and Trading Standards Between 19 Sep 2022 and 23 Sep 2022	Environment and Economy Scrutiny Committee		Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	All Divisions
1026328	Grantham Fire Station Refurbishment	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Executive Councillor: Fire & Rescue and Cultural Services Between 26 Sep 2022 and 30 Sep 2022 Between 26 Sep 2022 and 30 Sep 2022	Public Protection and Communities Scrutiny Committee		Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Grantham Barrowby

DEC REF	MATTERS FOR DECISION Surplus Land Disposal	REPORT STATUS	DECISION MAKER AND DATE OF DECISION Executive Councillor: People Management, Legal and Corporate Property	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION Leader of the Council, Executive Councillor for People Management, Legal and	DOCUMENTS TO BE CONSIDERED Reports	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated) Interim Assistant Director - Corporate Property e-mail: paulm.smith@lincolnshire.gov.uk	DIVISIONS AFFECTED Bourne North and Morton
			Between 26 Sep 2022 and 30 Sep 2022	Corporate Property, Executive Director – Resources, Property Board		e mem paamismene misemsim eigevian.	
1026605	Highways Infrastructure Asset Management Strategy 2022 - 2026	Open	Executive Councillor: Highways, Transport and IT Between 31 Oct 2022 and 8 Nov 2022	Highways and Transport Scrutiny Committee – 12 September 2022 Place DLT Place CLT Informal Executive	Reports	Head of Highways Client and Contractual Management Services E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions
1026604	Highways Infrastructure Asset Management Plan 2022	Open	Executive Councillor: Highways, Transport and IT Between 31 Oct 2022 and 8 Nov 2022	Highways and Transport Scrutiny Committee – 12 September 2022 Place DLT	Reports	Policy and Strategic Asset Manager E-mail: clair.dixon@lincolnshire.gov.uk	All Divisions
I027826 New!	Horncastle Industrial Estate Expansion	Open	Executive 4 Oct 2022	Executive Director – Place, Economic Development Capital Programme Board (Governance), Development Management, Corporate Property Services, East Lindsey District Council.	Reports	Project Officer - Economic Infrastructure E-mail: hayley.redford@lincolnshire.gov.uk	Horncastle and the Keals
1027868 New!	Extension of the Substance Misuse Treatment Contract	Open	Executive 4 Oct 2022	Adults and Community Wellbeing Scrutiny Committee	Reports	Commercial & Procurement Manager E-mail: carl.miller@lincolnshire.gov.uk	All Divisions
1027867 New!	Expansion of the Lincolnshire Integrated Sexual Health Service Contract	Open	Executive 4 Oct 2022	Adults and Community Wellbeing Scrutiny Committee	Reports	Commercial & Procurement Manager E-mail: carl.miller@lincolnshire.gov.uk	All Divisions

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
1026118	The Lincolnshire Secure Children's Home - New Build	Exempt	Executive Councillor: Children's Services, Community Safety and Procurement Between 26 Oct 2022 and 31 Oct 2022	DLT/Executive DLT/Children and Young People Scrutiny Committee	Reports	Head of Service - Children in Care Transformation E-mail: <u>tara.jones@lincolnshire.gov.uk</u>	All Divisions
1026178	Specialist Adults Accommodation at Grange Farm, Market Rasen	Open	Executive 6 Dec 2022	Adults and Community Wellbeing Scrutiny Committee	Reports	Senior Project Manager - Corporate Property E-mail: emma.rowitt@lincolnshire.gov.uk	Market Rasen Wolds
1026109	Household Waste Recycling Centre Operational Contract Procurement	Open	Executive 6 Dec 2022	Environment and Economy Scrutiny Committee	Reports	Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	All Divisions
1025746	Recommissioning of Children with Disabilities services	Open	Executive 7 Feb 2023	Children and Young People Scrutiny Committee	Reports	Strategic Commissioning Manager E-mail: mark.rainey@lincolnshire.gov.uk Strategic Commissioning Head of Service E-mail: charlotte.grey@lincolnshire.gov.uk	All Divisions
1026273	Langrick Road, Boston – Extra Care Housing and Working Aged Adults Accommodation	Open	Executive 7 Mar 2023	Adults and Community Wellbeing Scrutiny Committee	Reports	Senior Project Manager - Corporate Property e-mail: Emma.rowitt@lincolnshire.gov.uk	Boston North; Boston South; Boston West